

# **Training Registration Form**

## **Registration Details**

#### **Terms & Conditions**

Please see training brochure.

- The fee includes morning/afternoon refreshments, lunch each day and full documentation for training and workshop.
- ACM Indonesia Reserves the right to change or cancel any courses due to unforeseen circumstances
- All courses run in "Bahasa Indonesia" by ACM qualified and experienced Registered Lead Auditors

### **Payment and Cancellation Policy**

- Full payment should be made 2 weeks prior to the commencement of the course
- If you are unable to attend the course, you may send a substitute at any time without additional charge. You must notify this change to us as soon as possible.
- If you have to cancel your registration, please advise us, in writing, at least 10 working days before the course date. Otherwise, the course fee will be charged in full.
- Registrant who fails to attend without advising will be charged the full course fee.

### **Payment Transfer:**

PT ACM Indonesia, MANDIRI BANK Account 103.000.576.8888 branch Sabang, Central of Jakarta

#### Please complete the form & return to ACM Indonesia. Fax. (021) 34835299 or E-mail: <u>training@acm-indonesia.co.id</u> or indonesia@acm-indonesia.com

Course Title
Course Date
Company :
Address
Tel : Fax
E-mail
Name 1

#### ACM Indonesia

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